

HEADQUARTERS
EIGHTH UNITED STATES ARMY
APO SAN FRANCISCO 96301-0009

EUSA Supplement 1
to AR 55-71

21 May 1991

Transportation and Travel
TRANSPORTATION OF PERSONAL PROPERTY AND RELATED SERVICES

SUPPLEMENTATION. Issue of further supplements to this regulation by subordinate commands is prohibited unless prior approval is obtained from HQ EUSA, ATTN: FKJ4-T, APO 96301-0009. The words "he" and "his" when used in this regulation represent both the masculine and the feminine genders unless otherwise specifically stated.

AR 55-71, 1 June 1983, is supplemented as follows:

Page 1-1, Paragraph 1-6, Responsibilities. In subparagraph 1-6b, add subparagraph (8) after subparagraph (7).

(8) Ensure that published orders clearly indicate shipping entitlements from Korea, to include the following:

(a) Ensure that in-country PCS orders indicate full cost/low cost move and the applicable MDC. A full cost move will indicate the applicable weight allowance for the member in accordance with (IAW) chapter 5 and the Joint Federal Travel Regulation (JFTR).

(b) When shipment of HHGIPOV or excess weight allowance has been authorized to Korea by competent authority, that same weight of HHG or shipment of POV will be authorized to be shipped from Korea, and will be incorporated in the special instructions.

(c) Orders for personnel being reassigned to another overseas location will indicate the shipping entitlements from Korea and any restrictions to the new overseas location. Appendix B and concurrent/deferred travel orders will be used to determine overseas shipping authorizations to the new overseas duty station.

(d) If excess accompanied baggage allowance is granted, orders will reflect the amount of excess baggage authorized.

Page 1-2, Paragraph 1-6, Responsibilities. In subparagraph 1-6c, add subparagraphs (7) and (8) after subparagraph (6).

(7) Implement policies and procedures and exercise staff and technical supervision over regulations and services incident to transportation of personal property and related services, to, from, and within Korea.

(8) Ensure that inspections are performed at transportation activities responsible for the shipment of personal property.

***This supplement supersedes EUSA Suppl 1 to AR 55-71, 15 September 1983.**

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Page 1-2, Paragraph 1-6, Responsibilities. In subparagraph 1-6f, add subparagraphs (8) through (24) after subparagraph (7).

(8) Ensure that all eligible personnel departing Korea are informed of their authorized shipping weight allowance IAW JFTR, volume 1, and AR 55-71.

(9) Ensure that personnel who are performing in-country PCS moves are counseled on their weight entitlement as directed by the PCS orders (full cost/low cost moves). Members will be counseled on possible overweight charges for low cost moves when applicable and especially when storage-in-transit (SIT) will be used.

(10) Reply to tracer action requests on outbound unaccompanied baggage (UB) and HHG shipments IAW chapter 6, DOD 4500.34-R.

(11) Initiate tracer actions on inbound HHG shipments IAW chapter 6, DOD 4500.34-R.

(12) Complete DD Forms 1780 (Shipment Evaluation and Inspection Report), 1840/1840R (Notice of Loss or Damage), and 1841 (Government Inspection Report) when required and distribute IAW DOD 4500.34-R, with one additional copy (UB shipments only) to Centralized Unaccompanied Baggage Activity - Korea (CUBA-K).

(13) Forward all inbound UB advance documents to Movements Branch, Commander, 34th Support Group, ATTN: CUBA-K, APO 96301-0177.

(14) Ensure that the owner or his agent will be available to receive the property from CUBA-K/local personal property shipping office (PPSO) on the projected date of delivery.

(15) Prepare EA Form 1037 (Inbound Personal Property Control Card) for each inbound shipment and make distribution as indicated. (Installation transportation offices (ITOs) will order EA Form 1037 directly from Director, USA Printing and Publications Center, Korea, APO 96483-0121.)

(a) White copy: Retain at the PPSO for record purposes.

(b) Yellow copy: Provide to local agent.

(c) Green copy (UB shipments only): Forward to Commander, 34th Support Group, ATTN: CUBA-K, APO 96301-0177.

(16) Familiarize assigned personnel with the provisions of chapter 6, DOD 4500.34-R, and AR 27-20 and direct individuals to the Claims Office for assistance in preparing claims.

(17) Reinspect carrier facilities and equipment at least once every 6 months after initial inspection. Use DD Form 1812 (Warehouse Inspection Report) to record reinspection. Forward one copy of DD Form 1812 to Commander, EUSA, FKJ4-T-PPC, APO 96301-0009 and MTMC-FOP, CINCPAC Staff, Box 33, Room 219, Bldg 11, Camp H.M. Smith, HI 96861.

(18) Forward one copy of the request for carrier suspension and actual carrier suspension initiated or received to Commander, EUSA, ATTN: FKJ4-T, APO 96301-0009.

(19) Ensure that unclaimed personal property shipments on-hand in excess of 90 days are processed IAW DOD 4160.21-M and AR 638-1.

(20) Counsel those members authorized shipment of a POV at government expense IAW chapter 4, DOD 4500.34-R. Inform member to contact the Ocean Cargo Booking Office, Traffic Management Division, Military Traffic Management Command (MTMC) Terminal, Pusan, for shipping arrangements.

(21) Counsel members on the DOD plumbtesmo testing procedures for shipment of POVs to the customs territory of the United States (CTUS). Ensure an MT Form 372-R (EPA Inspection Verification) is prepared and given to member as outlined in subparagraph 12-31d.

(22) Comply with customs requirements set forth in DOD 5030.49-R, CINCPACINST 5840.3E, and USFK Reg 55-73.

(23) Forward a record of personal property shipments made by DOD civilian personnel to the responsible Civilian Personnel Office for inclusion in the members official personnel file. Record of shipment will include, but not be limited to: PPGBL number, gross weight, tare weight, net weight, destination, and mode of transportation.

(24) Process and forward all requests for exception to weight restrictions and POVs to the major subordinate command concerned as listed in subparagraph 1-6i. Advise members that requests will not be approved after their departure from this command.

Page 1-3, Paragraph 1-6, Responsibilities. Add subparagraphs i and j after subparagraph h.

i. Major subordinate commanders. Major subordinate commanders are responsible for exercising staff supervision over services within their area of responsibility incident to transportation of personal property and related services to, from, and within Korea. For the purpose of this supplement, major subordinate commanders are: Commander, Combined Field Army (ROK/US), APO 96358-0210; Commander, 2d Infantry Division, APO 96224-0289; and Commander, 19th Support Command, APO 96212-0171. Major subordinate commanders will--

(1) Provide personal property shipping support and approve exceptions to the weight restriction for units located within their area of responsibility. (Requests will be processed through the servicing ITO and forwarded to the supporting major subordinate command concerned.)

(2) Ensure each member within their command is provided initial orientation and information on personal property weight restrictions and POV shipments from this command.

(3) Ensure requests for exception to the administrative weight restriction are submitted and processed IAW appendix D.

(4) Approve requests for exception to the administrative weight allowance as authorized in subparagraph 5-8d. Requests will not be approved after member departs Korea. See appendix E for guidance on approving additional HHG weight allowance.

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(5) Ensure requests for exception to ship a POV are submitted and processed IAW appendix F.

(6) Approve requests for exception to ship a POV from Korea as authorized in subparagraphs 12-6f and j. Requests to ship a POV to Korea will be forwarded to Commander, EUSA, ATTN: FKJ4-T-PPC, APO 96301-0009, for approval/disapproval.

(7) Submit information quarterly on the number of requests for exception to the administrative weight allowances approved and their weights. (See appendix G for format.) Forward this information to Commander, EUSA, ATTN: FKJ4-T-PPC, APO 96301-0009, to arrive not later than 15th of January, April, July, and October for the previous three months.

j. Centralized Unaccompanied Baggage Activity - Korea. CUBA-K will--

(1) Publish and maintain a weekly list of all UB shipments. The list will be prepared in three parts: part one - shipments on hand; part two - shipments due-in; and part three - shipments on hand over 90 days. This list will be published and distributed in such a manner that each ITO receives an updated copy by the third working day of each week.

(2) Schedule telephonically a delivery date with the ITO prior to ordering onward movement of the shipment upon receipt of a UB shipment for which a locator card has been received from an ITO.

(3) Initiate all tracers on inbound UB shipments.

(4) Maintain an inbound UB carrier performance file for each servicing carrier.

Page 2-3, Paragraph 2-5, Major Army Commanders. In subparagraph 2-5a(1), add subparagraph (d) after subparagraph (c).

(d) For military members who meet the criteria outlined in subparagraphs 2-5a(14)(a) through (c), a total of three extensions on transportation and travel entitlements can be approved in 1-year increments. Requests will be forwarded to Commander, EUSA, ATTN: FKJ4-T-PPC, APO 96301-0009, in the format shown in appendix H.

Page 3-1, Paragraph 3-3, Action by Transportation Officers. In subparagraph 3-3a, add subparagraph (6) after subparagraph (5).

(6) Advise unaccompanied personnel at the time of counseling as to their HHG shipping entitlements for single and unaccompanied personnel. Members will be informed at the time of counseling, and before when possible, of their responsibility to estimate the weight of their personal property through the use of DD Form 1701 (Inventory of Household Goods), and to submit this estimate at the time of counseling.

Page 4-4, Paragraph 4-10, Shipment between or within overseas commands. Add subparagraphs a and b.

a. Members performing in-country moves will be authorized movement of HHG from their old permanent duty station (PDS) to their new PDS based upon full cost/low cost moves. The Personnel Service Center along with 8th Personnel Command will determine if the move will be

made at full cost or low cost based upon the service requirements. Personnel with full cost moves will be authorized the administrative weight allowance as specified in chapter 5, AR 55-71, and the JFTR. Additional weight allowances will be processed IAW AR 55-71 and this supplement.

b. Origin ITOs will coordinate directly with the destination transportation office on all in-country shipments immediately upon scheduling such shipments, to include forwarding advance documentation and telephonic communication.

Page 4-6, Paragraph 4-16, Extension of time limitation. In column 2, line 2, add the following after the last sentence:

d. Requests for extension of transportation and travel entitlements will be submitted to Commander, EUSA, ATTN: FKJ4-T-PPC, APO 96301-0009, IAW the format at appendix H. Requests will be submitted not earlier than 90 days prior to entitlements expiring. Include two copies of retirement orders and employment certificate. Approval will not be granted after travel and transportation entitlements have expired.

Page 4-8, Paragraph 4-20, Procedures. Add subparagraph d after subparagraph c.

d. When orders do not cite an appropriate number, the following actions will be taken:

(1) ITO will initiate shipment after receipt of a written request from responsible NAF activity.

(2) ITO will provide an estimated cost of the personal property shipment to the NAF activity whose employee is being moved after pickup of shipment.

(3) NAF activity will deposit funds in the amount of the estimate with the local finance office on DD Form 1131 (Cash Collection Voucher).

(4) NAF activity will obtain fund citation from the finance officer and provide fund citation to the ITO.

(5) ITO will use fund citation on the PPGBL.

(6) ITO will mark all shipping documents, "Full Reimbursement Required."

(7) ITO will annotate on the PPGBL, the voucher number and station number where funds were deposited.

(8) Use appropriate transportation account code (TAC) (DOD Reg 4500.32-R, vol II).

Page 5-1, Paragraph 5-3, Unaccompanied members or employees and those without dependents. Add subparagraphs c, d, and e after subparagraph b.

c. Entitlements and HHG weight allowances for single and unaccompanied soldiers departing Korea are listed below.

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TABLE OF PCS WEIGHT ALLOWANCES (POUNDS)
FOR SINGLE AND UNACCOMPANIED SOLDIERS

GRADE	LONG TOUR		SHORT TOUR	
	UB	HHG	UB	HHG
06	800	4,500	800	1,000
05	600	4,000	600	1,000
04/W4	600	3,500	600	1,000
03/W3	600	1,900	600	1,000
02/W2	600	1,400	300	1,000
01/W1	600	1,400	600	1,000
E9	500	1,800	500	1,000
E8	500	1,700	500	800
E7	500	1,500	500	700
E6	500	1,250	500	500
E5	500	1,000	500	500
E4 (+2 YRS)	500	800	500	500
E4 (-2 YRS)	500	800	500	500
E-1/E-3	500	700	500	500

NOTE: Long tour and short tour refer to tour length. Example: A single soldier who serves a 36-month tour in Germany is entitled to ship the long-tour weight allowance and a soldier who serves a 24-month tour is authorized to ship short-tour weight allowance. A single soldier who serves a 24-month tour in Korea is authorized to ship a long-tour weight allowance and a soldier who serves a 12-month tour is authorized to ship the short-tour weight allowance. Personnel who serve 24 months or more can request an exception to the weight policy IAW appendix D.

d. Single (without dependents) and unaccompanied generals, colonels, lieutenant colonel commanders, and command sergeants major are defined as key personnel and are authorized to ship one-fourth (1/4) of their JFTR weight allowance to and from Korea. A special remark is required in their PCS orders stating: "Soldier serving in a GEN/COL/LTC/CSM (as appropriate) command position is authorized to ship 1/4 JFTR weight allowance.

e. Civilian personnel should consult USFK Reg 690-4 and JTR, volume II, to determine basic entitlements for shipment of personal property from Korea and for requesting exceptions from their servicing civilian personnel officer.

Page 5-2, Paragraph 5-5, Professional books, papers, and equipment (PBP&E). In subparagraph 5-5a, add subparagraph (5) after subparagraph (4).

(5) Members shipping PBP&E items will be required to submit two copies of EA Form 484 (Shipment of Professional Books, Papers, and Equipment) to the ITO listing all items claimed as PBP&E. Items listed on EA Form 484 will be approved or disapproved by the transportation officer prior to packing date. One copy of approved EA Form 484 will be furnished to the member and one copy will be maintained with the member's shipping file. Item 8 of DD Form 1299 (Application for Shipment and/or Storage of Personal Property) will be annotated with either the approximate weight of PBP&E or the word "None", and initialed by the shipper. ITOs will ensure that the following items are not claimed as professional items: encyclopedias; stereo equipment;

typewriters; sports equipment; and office, household, or shop furniture (such as book cases, study desks, file cabinets and racks) of any kind, even though used in connection with the PBP&E. Quality control personnel will ensure that only those items approved as PBP&E are packed as such.

Page 5-2, Paragraph 5-6, Excess weight. Add subparagraph c after subparagraph b.

c. Exceptions. Exceptions to weight limitations will be prepared in memorandum format in duplicate according to the instructions in appendix D and forwarded through the local ITO to the major subordinate command concerned. Personnel requesting additional weight allowance are required to submit two copies of their PCS orders with the request packet. Personnel who are within 21 days of their date eligible for return from overseas (DEROS) can submit a request without PCS orders. A statement from their company commander is required verifying their DEROS. An exception will be approved if the request meets the criteria outlined in subparagraph 5-8c. Request for excess weight allowance will be submitted not earlier than 90 days prior to DEROS. Major subordinate commands, as shown in subparagraph 1-6i, are delegated authority to approve up to full JFTR weight allowance for unaccompanied personnel who meet the criteria outlined in subparagraphs 5-8c(1) through (6).

Page 5-4, Paragraph 5-8, Increases to administrative weight restrictions. Add the following to subparagraph 5-8c(4):

Computations for granting additional weight will be IAW appendix E. Full JFTB weight allowance can be approved for personnel who serve 48 months in Korea. Weight requested above the computation allowed will not be granted. If additional weight is still required, the request will be forwarded to Commander, EUSA, ATTN: FKJ4-T, APO 96301-0009, for review and disposition.

Page 5-4, Paragraph 5-8, Increases to administrative weight restrictions. Add the following to subparagraph 5-8c(6):

Under no circumstances should full JFTR weight allowance be approved based upon marriage alone. The weight approved will be based upon items acquired through marriage, the HHG weight indicated on the DD Form 1701, and the member's statement. Follow-up inspections of the member's property can be performed at the time of pack out to verify the HHG items claimed were acquired through marriage and not purchased after the marriage.

Page 5-4, Paragraph 5-8, Increases to administrative weight restrictions. Add subparagraphs (a) through (e) to subparagraph 5-8c(7):

(a) Member was required to maintain dual residence in the Republic of Korea (ROK). (See table E-2 for authorized weight.)

(b) Member was required to reside on the local economy. (See table E-2 for authorized weight.)

(c) Member's official duties required the hosting of high-level social, military, and quasi-political functions with host nation or allied officials, and is limited to general officers, O6 commanders, and assistant chiefs of staff for USFK/EUSA. Maximum weight authorized is 1,000 pounds (See table E-2 for authorized weight.)

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(d) As a result of personal calamity, the member was placed in a position of financial hardship or disaster which was a major contributing factor to the overweight condition. Circumstances which created this hardship were beyond his control.

(e) Other situations when circumstances warrant.

Page 5-4, Paragraph 5-8, Increases to administrative weight restrictions. Add subparagraphs d and e after subparagraph c.

d. Increases for military personnel. Major subordinate commanders, as shown in subparagraph 1-6i, are delegated authority to approve up to full JFTR weight allowance for personnel who meet the criteria outlined in subparagraphs 5-8c(1) through (6). All other requests not covered by these paragraphs will be processed IAW appendix D and forwarded to Commander, EUSA, ATTN: FKJ4-T, APO 96301-0009, for action. A copy of all requests for increase to the administrative weight restriction (whether approved or disapproved) will be maintained on file for review by Commander, EUSA, ATTN: FKJ4-T, and the IG.

e. Increases for civilian personnel. The Seoul Civilian Personnel Office, EUSA, will perform the services outlined for major subordinate commanders for DOD civilian employees assigned to EUSA, Joint United States Military Advisory Group-Korea (JUSMAG-K), Far East District Engineers, and all DOD activities serviced under civilian personnel servicing agreements.

Page 7-1, Paragraph 7-3, Accompanied baggage allowances. Add the following sentence to subparagraph 7-3a(3):

Requests for excess accompanied baggage will be processed IAW USFK Reg 55-28.

Page 8-2, Paragraph 8-2, Military members who will not remain in a pay status. Add subparagraph g after subparagraph f.

g. Inform member or in case of death his agent, that he has exceeded his authorized shipping entitlement and the excess costs (state amount) must be paid to the local finance center prior to shipment. Inform member that charges for shipments from Korea are based on origin weight and that final computations will be made by USAFAC after destination reweigh. Based on USAFAC's computations, appropriate adjustments will be made with the member. HHG will not be held in Korea awaiting payment. They will be forwarded to the final destination ITO.

Page 8-2, Paragraph 8-6, Apparent excess costs. Add subparagraph c after subparagraph b.

c. When it has been determined that a member is in excess of his authorized weight entitlement and is not scheduled for separation or retirement, the following actions will be taken by the ITO:

(1) Inform the member by formal correspondence that he has exceeded his authorized shipping entitlement and that excess costs will be collected by USAFAC.

(2) Forward copies of all shipping documents and an explanation of circumstances to the U.S. Army Finance and Accounting Center, ATTN: Transportation Division, Indianapolis, IN 46249.

Page 12-2, Paragraph 12-6, General. Add subparagraphs f, g, and h after subparagraph e.

f. POV shipments from Korea are authorized for persons for whom dependent travel from Korea at government expense is authorized, for joint domicile couples serving a 24-month tour, and for eligible unaccompanied personnel who elect and are authorized to serve a 24-month tour or the equivalent of a command sponsored tour. Requests for shipment of a POV from Korea will be processed IAW appendix F.

g. POV shipments to Korea are authorized for persons for whom dependent travel to Korea at government expense is authorized, joint domicile couples serving a 24-month tour, and for eligible unaccompanied personnel who elect to serve a 24-month tour and are authorized to own and operate a POV IAW USFK Reg 190-1. Personnel authorized to ship a POV, but did not deliver the POV to a military POV processing point within 90 days after member or dependent departure from CONUS, must request an exception to policy prior to shipment. Joint domicile couples are not authorized to ship two POVs to Korea unless they meet the requirement in USFK Reg 190-1 and an exception to policy has been granted by the Installation Commander. Requests for shipment of a POV to Korea will be forwarded to Commander, EUSA, ATTN: FKJ4-T-PPC, APO 96301-0009, for approval/disapproval.

h. Requests for exceptions to ship a POV:

(1) A memorandum will be prepared in duplicate according to the instructions outlined in appendix F and forwarded through the first O5 commander in the chain of command to the local ITO concerned.

(2) Exceptions will be approved if the request meets the criteria outlined in subparagraphs 12-6a through g.

(3) Major subordinate commands, as shown in paragraph 1-6i, are delegated authority to approve shipment of a POV from Korea for unaccompanied personnel who meet the criteria outlined in subparagraphs 12-6a through g.

Page 12-6, Paragraph 12-31, Delivery to port. Add subparagraphs d and e after subparagraph c.

d. The ITO/TMO/PPSO will counsel members on the DOD POV Import Program and the Plumbtesmo test procedures. Members who elect not to participate in the DOD POV Import Program and leave the catalytic converter on the POV will have to undergo a plumbtesmo test within 10 days prior to shipping the POV back to the CTUS. The test will be conducted at the Port of Pusan during the POV shipment processing at no cost to DOD personnel. The test consists of a litmus paper test (Plumbtesmo) to determine if the catalytic converter and oxygen sensor have been contaminated by use of leaded fuel. Additionally, a fuel filler gauge will be inserted in the fuel inlet valve to ensure the inlet restrictor has not been altered.

e. The ITO/TMO/PPSO will initiate and prepare an MT Form 372-R in five copies by completing blocks 1 thru 8. MT Form 372-R can be locally reproduced on 8 1/2- by 11-inch paper (a copy can be obtained from EAIM-R-PM). All copies will be returned to the member for turn-in at POV Processing Center, Port of Pusan. The copies are to accompany DD Forms 788 (Private Vehicle Shipping Document for Automobile) and 1252 (US Customs Declaration for Personal

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Shipment - Part I) when the POV is shipped to CTUS. Members or their agents will present an MT Form 372-R to U.S. customs officials when the POV is picked up. For additional information see MTMC Reg 55-64.

Page 14-1, Paragraph 14-1, Introduction. Add the following after the last sentence:

EUSA has determined that the movement of HHG to, from, or within Korea cannot be authorized utilizing the DITY method due to operational constraints concerning vehicles, insurance, and contract agreements.

Page A-1, Appendix A, References. Add the following regulations under Section II, Related Publications:

CINCPACINST 5840.3E (Military Customs Inspections Within the USPACOM).

MTMC Reg 55-64 (Department of Defense (DOD) Privately Owned Vehicle (POV) Import Control Program).

USFK Reg 55-28 (Travel Policies and Port Call Procedures).

USFK Reg 55-73 (United States Forces Korea Military Customs Inspections Program).

USFK Reg 190-1 (Motor Vehicle Traffic Supervision).

USFK Reg 690-4 (Overseas Tours of Duty).

Page C-3, Appendix C, Hardlift Areas. Add appendixes D, E, F, G, H, and I after appendix C.

Page Glossary-i, Glossary. Add the following acronyms to Section I. Abbreviations:

CINCPAC	Commander in Chief, Pacific
CUBA-K	Centralized Unaccompanied Baggage Activity - Korea
DEROS	date eligible for return from overseas
EUSA	Eighth United States Army
IAW	in accordance with
ITO	installation transportation office
JFTR	Joint Federal Travel Regulation
JUSMAG-K	Joint United States Military Advisory Group - Korea
MTMC	Military Traffic Management Command
PDS	permanent duty station
PPSO	personal property shipping office
ROK	Republic of Korea
TMO	transportation movement office
UB	unaccompanied baggage
USFK	United States Forces, Korea

The proponent of this supplement is the Office of the Assistant Chief of Staff, J4. Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) to the Commander, EUSA, ATTN: FKJ4-T, APO 96301-0009.

FOR THE COMMANDER:

OFFICIAL:

JAMES R. TAYLOR
Major General, USA
Chief of Staff

///ORIGINAL SIGNED BY///

KELVIN D. TURNER
Captain, AG
Assistant Adjutant General

6 Appendixes

- D. Sample Request for Exception
to Weight Restrictions
- E. Guidance for Approving Additional HHG
Weight Allowance
- F. Sample Request for an Exception to Ship a
POV To/From Korea
- G. Format for Quarterly Report of Exceptions to
the Weight Policy
- H. Format for Requesting an Extension of
Transportation and Travel Entitlements
- I. MT Form 372-R

DISTRIBUTION:

A

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1 - HQ, DA WASH (DALO-TSP-P) DC 20310
150 - FKJ4-T

APPENDIX D

SAMPLE REQUEST FOR EXCEPTION TO WEIGHT RESTRICTIONS

XX-X (55)

29 May 1991

MEMORANDUM FOR Commander, Of Assigned Unit, ATTN: XX-XX, APO 96301-XXXX

SUBJECT: Request for Exception to Weight Restrictions

1. Under the provisions of AR 55-7 1, with EUSA Suppl 1, request that I be authorized to ship a total of (state amount) pounds of household goods and unaccompanied baggage from Korea.
2. (See instructions on page D-3.)
3. My current DEROS is (date). I arrived in the ROK on (date). My basic active service entry date is (date).
4. JUSTIFICATION: (See instructions on page D-3.)
5. My telephone number is (prefix and number).

2 Ends
as

JOHN D. DOE
SFC, USA
000-00-0000

SEPARATE PAGE ENDORSEMENT

XX-XX (XX-X/29 May 91) (55) 1st End

SFC Snuffy/mm/AVXXX-XXXX

SUBJECT: Request for Exception to Weight Restrictions

CDR, Of Assigned Unit, APO 96301-XXXX

FOR CDR, Local Installation Transportation Office, APO XXXXX

1. Recommend approval/disapproval.

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2. I have reviewed this request and verify that all basic personal data is correct. Additionally, I verify that the facts stated in SFC Doe's justification are accurate and that all required documents are enclosed.

FOR THE COMMANDER:

2 Ends
nc

SIGNATURE BLOCK
XXX, XXX
XXXXXXXXXXXXXXXXXXXXXXXXXXXX

**INSTRUCTIONS FOR PREPARATION OF A REQUEST
FOR EXCEPTION TO WEIGHT RESTRICTIONS
(Instructions are keyed to the numbered paragraphs
shown on the sample.)**

1. Self-explanatory.
2. Include one of the below statements:
 - a. I am serving an unaccompanied tour.
 - b. I am serving an accompanied tour. Enclosed are two copies of dependent travel orders to Korea or two copies of other documents indicating command sponsorship.
 - c. I am on an approved joint domicile (24-month) tour. Enclosed are two copies of my joint domicile orders.
3. Self-explanatory.
4. Include appropriate statement(s) of justification with enclosures as applicable to your individual circumstances. The following are provided as a guide:
 - a. I am authorized government quarters and have resided in government quarters during my entire assignment. A statement of nonavailability of government furnishings with applicable constructive weights (issued by family housing or BEQ/BOQ supply) is enclosed.
 - b. I am required to reside on the local economy. A copy of an approved DD Form 1351-5 (Government Quarters and Mess), statement of nonavailability of government furnishings, and a copy of my Leave and Earnings Statement showing rent plus or station housing allowances is enclosed. (**NOTE:** The term "required" means to reside on the economy due to nonavailability of government quarters. The term "**authorized**" means commander permits member, for his/her own convenience, to reside on the economy when government quarters are available.)
 - c. A DD Form 1701 indicating those items which I acquired through marriage and which were in my spouse's possession prior to our marriage is enclosed. This marriage occurred during my current assignment in Korea and before the effective date of my PCS. (Enclosed is a copy of marriage certificate.)
 - d. A DD Form 1701 indicating those items which I inherited subsequent to my assignment to Korea as certified by my unit commander and certification of death are enclosed.
 - e. I am on an extended tour of at least 1 year or more. My date of arrival in the ROK and my current DEROS (para 3 above) verify my tour length. Enclosed are copies of my extension orders.
 - f. I am presently serving my second consecutive full tour assignment in a weight-restricted area. My last assignment was in (state/country). A copy of my assignment orders to Korea is enclosed.
 - g. I was required to maintain dual residence in the ROK. (State the circumstances and locations.)

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h. My official duties require the hosting of high-level social, military, and quasi-political functions with host nation or allied officials. (Justification to include duty position title and examples of functions hosted.)

i. As a result of a personal calamity, I was placed in a position of financial hardship or short notice situation. Circumstances which created this hardship were beyond my control. (Describe fully all circumstances.)

NOTE: Any other justification which you feel merits consideration may be included in addition to or in lieu of those listed in subparagraphs 4a through i.

5. Self-explanatory.

SEPARATE PAGE ENDORSEMENT – Commander's certification.

Commander's certification will be completed as shown on sample 1st endorsement and will be directed to the appropriate major subordinate commander shown below:

Commander, Combined Field Army (ROK/US), A.PO 96358
Commander, 2d Infantry Division, APO 96224
Commander, 19th Support Command, APO 96212

APPENDIX E

GUIDANCE FOR APPROVING ADDITIONAL HHG WEIGHT ALLOWANCE

1. This appendix provides guidance to major subordinate commands on approving additional HHG weight allowance for Korea.
2. Major subordinate commands as defined in this supplement are authorized to approve up to full JFTR HHG weight allowance IAW the JFTR and AR 55-71, with EUSA Suppl 1.
3. Major subordinate commands are authorized to endorse PCS orders approving additional administrative weight allowance after PCS orders are issued. The endorsement precludes amending the PCS orders. (See page E-8 for format and instructions.)
4. Major subordinate commands who are authorized to approve additional weight allowance will--
 - a. Understand the provisions in the JFTR and AR 55-71, with EUSA Suppl 1.
 - b. Review requests for exception to weight allowance and ensure all required information is provided LAW appendix A. Ensure one copy of PCS orders is enclosed with the request.
 - c. Approve requests for exception to weight allowance that meet the criteria outlined in subparagraphs 5-8c(1) through (6) of AR 55-71, and subparagraphs 5-8c(6)(a) and (b) of this supplement, and forward all requests for exception to weight allowance that are not covered in subparagraphs 5-8c to Commander, EUSA, ATTN: FKJ4-T-PPC, APO 96301.
 - d. Use the computation table for approving additional weight allowance for personnel who are on an extended tour of 6 months or longer (a total of 18 months) in Korea. No additional weight will be granted for personnel with less than 18 months in Korea. Full JFTR will not be granted to personnel with less than 48 months in Korea. A copy of the computation will be retained with the approval packet.
 - e. Refer to table E-2 for additional weight authorization for personnel who are not on an extended tour. Table E-2 also gives maximum HHG weight allowance that can be authorized for each category of exception.
 - f. Maintain, a file copy of all requests for exception to weight allowance whether approved or disapproved. The files will be made available for review by HQ EUSA, FKJ4-T-PPC, and the IG.
 - g. Full JFTR weight allowance will not be approved based upon acquiring a dependent during the current overseas tour. Additional weight authorization is based upon spouse's property prior to the marriage. DD Form 1701 issued to identify this property.
 - h. Utilize the procedures on page E-6 for approving/disapproving requests for additional weight allowance prior to issuing PCS orders.
 - i. Utilize the PCS order endorsement procedures on page E-8 for approving requests for additional weight allowance after PCS orders are issued.

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j. Major subordinate commanders will not approve requests for additional weight allowance after member has PCSd from Korea. All requests of this nature will be forwarded to HQ EUSA, ATTN: FKJ4-T-PPC, APO SF 96301.

5. Table E-1 provides guidelines for computing additional HHG weight allowance for personnel who are on an extended tour of 6 months or more in Korea (total of 18 months), or for personnel who were assigned on two consecutive full tour assignments to administrative weight restricted areas.

6. Table E-2 provides guidelines for determining if personnel are authorized additional HHG weight allowance, and provides the maximum weight authorized for each category.

7. When granting additional weight allowance, two categories of authorized weight (for example, residing on the local economy and extended tour length) cannot be combined when determining additional HHG weight allowances. Weight allowance previously authorized for nonavailability of government furnishings is the only category that can be combined for determining total HHG weight authorized.

TABLE E-1

INSTRUCTIONS FOR COMPUTING ADDITIONAL HHG WEIGHT ALLOWANCE

A. Member is assigned to two consecutive full tour assignments to administrative weight restricted areas.

PERSONAL PROPERTY WORKSHEET

NAME: _____ FULL JFTR: _____

RANK: _____ 1/4 JFTR: _____

SSN: _____ UB: _____

FULL JFTR _____ UB _____ = (A) _____

(A) _____ 1/4 JFTR _____ = (B) _____

(B) _____ DIVIDED BY 24 = (C) _____

(C) _____ X NUMBER OF MONTHS IN SECOND OVERSEAS DUTY STATION ____ (D) _____

(D) _____ + 1/4 JFTR _____ + UB _____ = TOTAL HHG

NOTE: 48 MONTHS OR MORE = FULL JFTR WEIGHT ALLOWANCES

B. Member is on an extended tour of 1 year or more within the same weight area (18 to 24 months).

PERSONAL PROPERTY WORKSHEET

NAME: _____ FULL JFTR: _____

RANK: _____ 1/4 JFTR: _____

SSN: _____ UB: _____

1/4 JFTR = (A) _____

(A) _____ DIVIDED BY 12 MONTHS = (B) _____

(B) _____ X NUMBER OF MONTHS EXTENDED _____ = (C) _____ TOTAL HHG ENTITLEMENT

(C) _____ + UB _____ = TOTAL AUTHORIZED WEIGHT

NOTE: No additional HHG weight will be granted for personnel who have less than 18 months in Korea.

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C. Members who have over 2 years (24 months) in Korea.

PERSONAL PROPERTY WORKSHEET

NAME: _____ FULL JFTR: _____

RANK: _____ $\frac{1}{4}$ JFTR: _____

SSN: _____ UB: _____

FULL JFTR: _____ - UB _____ = (A) _____

(A) _____ - $\frac{1}{4}$ JFTR _____ = (B) _____

(B) _____ DIVIDED BY 24 = (C) _____

(C) _____ X NUMBER OF MONTHS EXTENDED BEYOND 2 YEARS _____

(D) _____

(D) _____ + $\frac{1}{4}$ JFTR _____ = (E) _____ TOTAL HHG

(E) _____ + UB _____ = TOTAL AUTHORIZED WEIGHT

NOTE: 48 MONTHS OR MORE = FULL JFTR WEIGHT ALLOWANCE

TABLE E-2
EUSA Policy for Granting Excess Weight Approval
(Authority AR 55-71 W/EUSA Suppl 1)

CATEGORY	JUSTIFICATION	REQUIRED DOCUMENT	WEIGHT AUTHORIZED	AUTHORITY
Command Sponsored Residing in Govt Qtrs	For nonavail CTA furnishings	Stmnt of nonavail from servicing Fam Hsg certifying nonavail items	Constructive weight (7 lbs/ cu ft) of nonavail items	Subpara 5-8a AR 55-71
Command Sponsored Residing in Govt qtrs	For health and comfort items	Stmnt from SM certifying health/comfort items purchased during current tour will be part of Shipment. Limited to Air cond, humidifier and fan.	Constructive weight (7 lbs/ cu ft) or nonavail items	EUSA Suppl 1 to AR 55-71
Command Sponsored Residing in Govt qtrs	Ext of 1 year or more of FST (See app B)	Stmnt from unit CDR and RST ext orders (See app A)	Up to full JFTR allowance	Subpara 5-8c(4) AR 55-71
Unaccompanied Residing in BEQ/BOQ	For nonavail CTA furnishings	Stmnt of nonavail from servicing Billeting Office	Constructive weight (7 lbs/ cu ft) of Nonavail items	Subpara 5-8a AR 55-71 w/ EUSA Suppl 1
Unaccompanied Residing on the Economy due to Nonavail of govt qtrs	Required to reside off post	Stmnt of nonavail of govt qtrs or copy of LES showing OHA/Rent Plus	An add'l 1,000 lbs of HHG	EUSA Suppl 1 to AR 55-71
Unaccompanied Residing on the Economy	Inheritance*	Stmnt from MBR's CDR certifying items that were inherited plus stmnt Of facts and DD Form 1701	Up to full JFTR allowance	Subpara 5-8c(5) AR 55-71 w/
Unaccompanied Residing on the Economy	For items acquired through marriage	Stmnt from MBR endorsed by unit CDR certifying items were acquired through marriage During current tour and DD Form 1701	Up to full JFTR allowance	Subpara 5-8c(6) AR 55-71 w/ EUSA Suppl 1
Unaccompanied	Ext of 1 year or more Or FST (See app B)	Stmnt from MBR endorsed by unit CDR and FST ext orders (See app B)	Up to full JFTR allowance	Subpara 5-8c(4) AR 55-71
Unaccompanied Key Billet (24-month obligation)	Serving 2-year (24-month) assignment	Copy of PCS orders	25% JFTR if residing in BEQ/ BOQ; an add'l 1,000 lbs if residing on the economy	Subpara 5-3b AR 55-71
Command Sponsored Authorized dual Residence	Authorized to maintain dual residence	Stmnt authorizing dual residence	An add'l 1,000 lbs of HHG	Subpara 5-8c (7)(a) EUSA Suppl 1 to AR 55-71
Required to host High-level officials (Reserved for major subordinate cdrs)	Required to host high-level officials with host nation or allied officials	Stmnt indicating requirement to host high-level social military and quasi-political functions with host nation or allied officials	An add'l 1,000 of HHG	Subpara 5-8c (7)(b) EUSA Suppl 1 to AR 55-71

*For accompanied personnel, requirements are the same. Weight authorized: Up to full JFTR allowance.

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**SAMPLE FOR APPROVING/DISAPPROVING A REQUEST FOR
EXCEPTION TO WEIGHT RESTRICTIONS**

DJ-T-PPC (XX-X/10 May 91) (55-7 1) 3d End SFC Hicks/shd725-3328
SUBJECT: Request for Exception to Weight Restrictions (Name, SSN)

Headquarters, Eighth United States Army, Trans Div, ACoS, J4, APO 96301-0064

FOR Commander, HHC, 19th Support Command, ATTN: SFC XXXXXX, APO 96301

1. Attached request for exception to weight restrictions has been reviewed and approved/disapproved.
2. You are authorized to ship (state number of pounds) household goods and unaccompanied baggage from Korea at government expense IAW AR 55-71, with EUSA Suppl 1.
3. You are advised that total weight shipped, plus amount retained in storage at government expense and any subsequent shipment, cannot exceed your total JFTR weight allowance. Any shipment costs for exceeding your total JFTR allowance or allowance authorized from Korea must be borne by you.
4. Professional books, papers, tools and equipment are not chargeable against the prescribed weight allowance provided such items are certified prior to shipment as necessary in the performance of official duties. All professional items must be itemized and submitted at the time you are counseled.
5. POC this office is XXX XXXXX, XXIX-XXXX.

FOR THE COMMANDER:

Atch

XXXXXX X. XXXXXXXXX
XXXXXX, XXXXXXXX
XXXXXXX X

SAMPLE FOR APPROVING/DISAPPROVING SHIPMENT OF A POV

DJ-T (XXXX-XXX/9 Aug 91) (55-71) 2d End
SUBJECT: Request for Shipment of POV From Korea
(SFC XXXXX X. XXXXXX, 000-00-0000)

XXXXXXXXXXXX725-XXXX

Headquarters, Eighth United States Army, Trans Div, ACofS, J4, APO 96301

FOR Commander, 19th SUPCOM, AT'PN: ACofS, Services, APO 96218

1. Your request to ship a POV from Korea at government expense is approved/disapproved. Approval/disapproval is IAW paras 12-6 and 12-8, AR 55-71, with EUSA Suppl 1.
2. The entitlement to ship a POV from Korea at government expense must be incorporated in the special instructions portion of your PCS orders.
3. Failure on your part to participate in the DOD POV Import Control Program (for example, removal of catalytic converter) while in this overseas area may result in delays and additional expenses when re-entering a nonconforming POV into the CTUS.
4. In the event that the catalytic converter was left on your POV, a one-time plumbtesmo test will be administered to determine if the catalytic system was altered or leaded fuel was used. This test will be administered at no cost to DOD personnel and will be conducted at the time the POV is delivered to the port for shipment. If leaded fuel was used or the emission system was tampered with, your POV will have to be made to conform to EPA standards upon entering the United States.
5. POC this office is XXX XXXXX, XXX-XXXX.

FOR THE COMMANDER:

XXXXXXX X. XXXXXXXX
XXXXXX, XXXX
XXXXXXXX XX XXXXXXXX

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**SAMPLE ENDORSEMENT TO P05 ORDERS
GRANTING ADDITIONAL HHG WEIGHT ALLOWANCE**

EANC-GS-T 1st End (See Note 1)

Subject: Orders 87-308, HQ DA 516th PSC, APO 96218, 30 Apr 91 (See Note 2)

HQ, 19th Support Command, APO 96301, 27 Jun 91 (See Note 3)

For: Doe, John J., XXX-XX-XXXX, SFC, HHC, 20th Spt Gp, APO 96218 (See Note 4)

You are authorized to ship an additional _____ lbs of household goods from Korea at government expense in accordance with AR 55-71. (See Note 5)

FOR THE COMMANDER:

RAMONA A. PAYNE (See Note 6)
Maj, Adjutant
19th SUPCOM

DISTRIBUTION: (See Note 7)

2 - SFC Doe
1 - 516th PSC
1 - HHC, 19th SUPCOM
1 - ITO, Taegu
Other (same as PCS orders)

NOTES:

1. Approving authority's office symbol
2. Subject: PCS order numbers, orders issuing unit, date of orders
3. Approving authority's address, date approved
4. Member's name, SSN, rank, unit of assignment
5. Self-explanatory
6. Approving authority, signature block
7. Distribution: 2 copies to member, 1 copy to order issuing authority, 1 copy to unit, 1 copy to the ITO responsible for shipment, same as PCS orders.

APPENDIX F

SAMPLE REQUEST FOR AN EXCEPTION TO SHIP A POV TO/FROM KOREA

MEMORANDUM FOR Commander, Of Your Assigned Unit, APO XXXXX

SUBJECT: Request for Exception to Ship a POV To/From Korea

1. Under provisions of AR 55-71, with EUSA Suppl 1, request that I be authorized to ship a POV to/from Korea.
2. (See instructions.)
3. My current DEROS is (date). I arrived in the ROK on (date). My basic active entry date is (date).
4. JUSTIFICATION: (See instructions.)
5. My telephone number is (prefix and number).

2 Ends
as

JOHN D. DOE
SFC, USA
000-00-0000

SEPARATE PAGE INDORSEMENT

XXX-XX (XX-X/29 May 91) (55) 1st End SFC Doe/mmm/725-XXXX
SUBJECT: Request for Exception to Ship a POV To/From Korea

CDR, Of Your Company, APO XXXXX

DATE

FOR CDR, Of Local Installation Transportation Office, APO SF XXXXX

1. Recommend approval/disapproval.
2. I have reviewed this request and verify that all basic personal data is correct. Additionally, I verify that the facts stated in SFC Doe's request are accurate and that all required documents are enclosed. I also verify that SFC Doe is authorized to own and operate a POV in Korea.

FOR THE COMMANDER:

2 Ends
nc

SIGNATURE BLOCK
XXX,XX
XX XXXXXXXXXX

**INSTRUCTIONS FOR PREPARATION OF A REQUEST
FOR AN EXCEPTION TO SHIP A POV TO/ FROM KOREA
(Instructions are keyed to the numbered paragraphs
shown on the sample)**

1. Self-explanatory.
2. Include one of the below statements:
 - a. I am serving an accompanied tour. Enclosed are two copies of dependent travel orders to Korea or two copies of other documents indicating command sponsorship.
 - b. I am serving an unaccompanied tour.
 - c. I am on an approved joint domicile (24-month) tour. Enclosed are two copies of my joint domicile orders.
3. Self-explanatory.
4. Justification. Include appropriate statement(s) of justification with enclosures as applicable to your individual circumstances. The following are provided as a guide:
 - a. I am on an extended tour of at least 1 year or more in Korea. My date of arrival in the ROK and my current DEROS (para e above) verify my tour length. I have at least 1 year remaining in command prior to my DERO and am serving the equivalent of a command sponsored tour. Enclosed are copies of my extension orders in Korea. (A copy of the approval by the Installation Commander to own and operate a POV in Korea is required for E6 and below.)
 - b. I was authorized to ship a POV to Korea on my dependent command sponsored orders and shipment of my POV was not made within the 90 day shipment requirement. Enclosed are copies of my command-sponsored orders.
 - c. My POV was (explain circumstances) and I am requesting to ship a replacement POV to Korea. Enclosed is a copy of my POV shipping documents and disposition of my destroyed POV. I have at least 1 year remaining in Korea prior to my DEROS.
 - d. Any other justification.
5. Self-explanatory.

SEPARATE PAGE ENDORSEMENT - Commander's certification

Commander's certification will be completed without deviation as shown on the example and will be directed to the appropriate major subordinate command as shown below:

Commander, Combined Field Army (ROK/US), APO 96358
Commander, 2d Infantry Division, APO 96224
Commander, 19th Support Command, APO 96212

APPENDIX G

FORMAT FOR QUARTERLY REPORT OF EXCEPTIONS TO THE WEIGHT POLICY

XXX-XX-XXX (55)

MEMORANDUM FOR Commander, Eighth United States Army, Trans Div, ACofS, J4, APO 96301.

SUBJECT: Quarterly Report of Exceptions to the Weight Policy

1. IAW EUSA Supplement 1 to AR 55-71, the quarterly report for exceptions to the weight policy is submitted for the period_____.

2. The following information is provided:

a. Number of requests received and total weight.

GRADE	REQ RECD	WEIGHT REQD
06/010	_____	_____
05	_____	_____
04/W4	_____	_____
03/W3	_____	_____
02/W2	_____	_____
01/W1	_____	_____
E9	_____	_____
E8	_____	_____
E7	_____	_____
E6	_____	_____
E5	_____	_____
E4/E1	_____	_____

b. Number of requests approved and the total weight.

GRADE	REQ APPVD	WEIGHT APPVD
06/010	_____	_____
05	_____	_____
04/W4	_____	_____
03/W3	_____	_____
02/W2	_____	_____
01/W1	_____	_____
E9	_____	_____
E8	_____	_____
E7	_____	_____
E6	_____	_____
E5	_____	_____
E4/E1	_____	_____

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XXX-XX-XXX

SUBJECT: Quarterly Report of Exceptions to the Weight Policy

3. POC is John E. Doe.

FOR THE COMMANDER:

XXXXXXX X. XXXXXXXX
XXXXXXX, XXXX
XXXXXXXXXX XXXXXXX XXXXX

APPENDIX H

FORMAT FOR REQUESTING AN EXTENSION OF
TRANSPORTATION AND TRAVEL ENTITLEMENTS

XXX-XX-XXX (55)

(DATE)

MEMORANDUM FOR Commander, Eighth United States Army, Trans Div, ACofS, J4, APO 96301

SUBJECT: Request for Extension of Transportation and Travel Entitlements

1. Under the provisions of AR 55-71, with EUSA Suppl 1, request I be granted an extension of transportation and travel entitlements until _____. I retired in the Republic of Korea on _____.

2. Justification:

3. The following dependents were authorized travel and transportation entitlements from Korea at government expense at the time of my retirement:

NAME

SEX

BIRTHDAY

4. My telephone number is _____.

2 Encl
2 copies retirement orders
Employment certificate

John D. Doe
MSG (R), USA
000-00-0000

APPENDIX I

EPA INSPECTION VERIFICATION

FOR A COPY OF MT FORM 372-R – GO TO YOUR PUBLICATIONS CLERK

WHAT YOU SHOULD DO IF YOUR VEHICLE FAILS THE TEST:

a. If your vehicle is shipped commercially (at your expense): you will need to fill out EPA Form 3520-1 (declare category 14F) and post a bond with the U.S. Customs Service to gain release of your vehicle from the port of entry into the United States. To gain release from your importation bond, you must replace the catalytic converter and oxygen sensor, if equipped, with new original equipment parts applicable to the make, model, and model year of your vehicle. For information, please contact EPA by telephone at (202)382-2504 or by mail at:

U.S. Environmental Protection Agency
Manufacturers Operations Division (EN-340F)
401 M. Street, SW
Washington, DC 20460
Attn: Catalyst Replacement

b. If your vehicle is shipped through the Defense Transportation System (space-required or space-available) to a military terminal in the U.S.: You must replace the catalytic converter and oxygen sensor, if equipped, with new original equipment parts applicable to make, model, and model year of your vehicle. You will be issued a MT Form 303-R, Catalytic Converter/Catalyst Refit or Replacement Verification. The firm that installs it must sign the form, then you must return the form to the port within 30 days after you pick up the vehicle in the U.S. (Failure to install emission control devices is a civil violation.)

PRIVACY ACT STATEMENT

AUTHORITY: Title 37, USC, Section 5726, 5727, and Title 10, USC 2634. Clean Air Act, 42 USC 7401 et. seq. (See 40 CFR 85.1501 et. seq., Importation of Motor Vehicles and Motor Vehicle Engines).

PRINCIPAL PURPOSE: Used as an inspection form to determine whether the catalyst system on Privately Owned Vehicles (POV) of military members, dependents, and Department of Defense (DOD) employees being imported into the United States conform with U.S. emission requirements and for investigations with respect to EPA'S import regulations.

ROUTINE USES: Also used by Approved Overseas Vehicle Inspection Facilities to test the catalyst system on POVs of military members, dependents and DOD employees during their overseas tour. This information is used by the U.S. Customs Service, Department of Treasury, U.S. Environmental Protection Agency, and the Department of Defense, to monitor the importation of Motor Vehicles into the United States to assure compliance with U.S. emission requirements. This form may be routinely used by the other cited agencies, Department of Transportation, and individual states division of motor vehicles.

DISCLOSURE: Disclosure of your Social Security Number (SSN) is voluntary, however, failure to provide your SSN and other requested personal information may cause delay in processing your POV through U.S. Customs, pending positive identification.